



23/04/2019

Year 11 Leavers- Cashless Catering Balances

Dear Parent/Carer,

As we start the final term for Year 11's, I am writing with regard to any Cashless Catering balances which may be unspent by the time of the last exam.

Due to the uneconomical nature of the transaction, any Cashless Catering balances below £5.00 cannot be refunded/returned. However:-

A) Any balances above £5.00, for students **without** a sibling currently attending the Academy, will be refunded via a cheque.

B) Any balances above £5.00, for students **with** a sibling currently attending the Academy, will be transferred to the sibling's account.

C) Any balances below £5.00 **can be transferred** to a nominated sibling's account upon request.

All transfers/refunds need to be requested by 14th June 2019 and will be processed by the 19th July 2019.

Please contact Mr Simms on 01606 333309 or jsimms@leftwichhigh.com should any clarification be required.

Yours sincerely,

John Simms

JM Simms

Head of Finance



Granville Road, Northwich, Cheshire, CW9 8EZ. Tel 01606 333 300 Fax 01606 331 483
Email: admin@leftwichhigh.com www.leftwichhigh.com